



**GENERAL SERVICES ADMINISTRATION
FEDERAL SUPPLY SERVICE AUTHORIZED
MULTIPLE AWARD SCHEDULE (MAS)**

**INFORMATION TECHNOLOGY EQUIPMENT, SOFTWARE
AND SERVICES SCHEDULE PRICE LIST**



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www.gsaadvantage.gov



Contract Holder
Contract # GS-35F-0593X



U.S. Small Business
Administration



**SBA-Certified HUBZone
Small Business
(Certification #46810)**

**Govsphere, Inc.
Syracuse City Centre
499 S. Warren Street, Suite 3500
Syracuse, NY 13202
(315) 897-7100 (Office)
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Contract Number: **GS-35F-0593X**
Period Covered by Contract: **September 13, 2011 through September 12, 2026**
Pricelist current through: **Modification #A869, dated December 7, 2023.**

Products and ordering information in this Authorized Multiple Award Schedule (MAS) pricelist are also available through the GSA Advantage! System (<https://www.gsaadvantage.gov>).

**AUTHORIZED MULTIPLE AWARD SCHEDULE PRICELIST
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY
EQUIPMENT, SOFTWARE AND SERVICES**

Govsphere, Inc. is a GSA Multiple Award Schedule (MAS) contract holder (GS-35F-0593X) and SBA-certified HUBZone small business that delivers innovative solutions to meet the complex needs and challenges facing today's Federal, State, and Local government agencies. Specializing in the areas of information technology program management, secure information sharing and real-time collaboration, process improvement, and systems integration, Govsphere provides tailored solutions that are specifically designed to streamline business processes, enable operational efficiencies, and support interoperability across disparate applications and information systems. With a distinguished track record of successful project execution across Federal Defense, Civilian, and Intelligence agencies, Govsphere's highly skilled and dedicated employees are committed to the success of our clients.

The table below identifies the Special Item Numbers (SINs) along with corresponding products and services offered under this Multiple Award Schedule.

Special Item Number (SIN)	FPDS Code	Product/Service Description
54151S Information Technology Professional Services	D301	IT Facility Operation and Maintenance
	D302	IT Systems Development Services
	D303	IT Data Entry Services
	D306	IT Systems Analysis Services
	D307	Automated Information Systems Design and Integration Services
	D308	Programming Services
	D309	Information and Data Broadcasting or Data Distribution Services
	D310	IT Backup and Security Services
	D311	IT Data Conversion Services
	D314	IT System Acquisition Support Services. Includes preparation of statement of work, benchmarks, specifications, etc.
	D315	Digitizing Services. Includes cartographic and geographic information.
	D316	IT Network Management Services
	D399	Other Information Technology Services, Not Elsewhere Classified
OLM		Order-Level Materials

Note 1: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

Note 2: Offerors and Agencies are advised that this Multiple Award Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

Note 3: This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.

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For more information on ordering from Federal Supply Schedules, visit the GSA Schedules page at <https://www.gsa.gov>.

Table of Contents

SECTION 1 - INFORMATION FOR ORDERING ACTIVITIES APPLICABLE TO ALL SPECIAL ITEM NUMBERS..... 4

SECTION 2 - TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 54151S) 8

SECTION 3 - GOVSPHERE, INC. GSA LABOR CATEGORIES 12

SECTION 4 - USA COMMITMENT TO PROMOTE SMALL BUSINESS PARTICIPATION PROCUREMENT PROGRAMS 15

SECTION 5 - BEST VALUE BLANKET PURCHASE AGREEMENT FEDERAL SUPPLY SCHEDULE ... 16

SECTION 6 - BLANKET PURCHASE AGREEMENT..... 17

SECTION 7 - BASIC GUIDELINES FOR USING “CONTRACTOR TEAM ARRANGEMENTS” 19

SECTION 8 - GOVSPHERE, INC. GSA LABOR RATES..... 20

**SECTION 1 - INFORMATION FOR ORDERING ACTIVITIES
APPLICABLE TO ALL SPECIAL ITEM NUMBERS**

CUSTOMER INFORMATION

SPECIAL NOTICE TO AGENCIES: Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Acquisition Service. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!™ on-line shopping service (www.gsaadvantage.gov). The catalogs/pricelists, GSA Advantage!™ and the Federal Acquisition Service Home Page (www.gsa.gov/fas) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s).

Special Item No. 54151S – IT Professional Services

Special Item No. OLM - Order-Level Materials (OLMs)

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one. Exclusive of any quantity dollar volume, prompt payment or any other concession affecting the price. Those contracts that have unit prices based on the geographic location of the customer should show the range of the lowest price and cite the areas to which the prices apply.

Not Applicable (N/A)

1c. A description of all corresponding job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided (if the contractor is proposing hourly rates). If hourly rates are not applicable, indicate “Not applicable” for this item.

Please refer to [Govsphere GSA Labor Category descriptions](#) on Page 18 of this document and [Govsphere GSA Labor Rates](#) on Page 24 of this document.

2. Maximum order.

Special Item No. 54151S IT Professional Services \$500,000.00

Special Item No. OLM Order-Level Materials (OLMs) \$100,000.00

3. Minimum order.

Special Item No. 54151S IT Professional Services \$100.00

Special Item No. OLM Order-Level Materials (OLMs) \$100.00

4. Geographic coverage (delivery area)

The geographic scope of this contract is domestic delivery only.

Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

5. Point(s) of production (city, county, and State or foreign country)

Govsphere, Inc.
Syracuse City Centre
499 S. Warren Street, Suite 3500
Syracuse, New York 13202
(315) 897-7100 (Office)
(315) 897-7111 (Fax)

6. Discount from list prices or statement of net price.

Refer to GSA awarded pricing. All prices are NET. Basic discounts have been deducted.

7. Quantity discounts

None

8. Prompt Payment Terms

Net 30 days

9a. Notification that Government purchase cards are accepted at, or below the micro-purchase threshold.

Government purchase card is accepted at, or below the micro-purchase threshold.

9b. Notification that Government purchase cards are accepted or are not accepted above the micro-purchase threshold

Government purchase card is accepted above the micro-purchase threshold.

10. Foreign items (list items by country of origin)

None

11a. Time of delivery (Contractor insert number of days)

As negotiated between the Ordering Activity and the Contractor

11b. Expedited delivery. The Contractor will insert the sentence “Items available for expedited delivery are noted in this price list,” under this heading The Contractor may use a symbol of its choosing to highlight items in its price lists that have expedited delivery.

As negotiated between the Ordering Activity and the Contractor

11c. Urgent requirement. The Contractor will note in its price list under the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to effect a faster delivery.

When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

12. F.O.B. point(s)

FOB Destination

13a. Ordering address(es)

Govsphere, Inc.
Syracuse City Centre
499 S. Warren Street, Suite 3500
Syracuse, New York 13202
(315) 897-7100 (Office)
(315) 897-7111 (Fax)

13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition regulation (FAR) 8.405-3.

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

- a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.
- b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

14. Payment address(es)

Govsphere, Inc.
Syracuse City Centre
499 S. Warren Street, Suite 3500
Syracuse, New York 13202
(315) 897-7100 (Office)
(315) 897-7111 (Fax)

15. Warranty provision.

Not applicable

16. Export packing charges, if applicable

Not applicable

17. Terms and conditions of Government purchase acceptance (any thresholds above the micro-purchase level)

Purchase at, or below the micro purchase threshold

18. Terms and conditions of rental, maintenance, and repair (if applicable)

Not applicable

19. Terms and conditions of installation (if applicable)

Not applicable

20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list price (if applicable)

Not applicable

20a. Terms and conditions for any other services (if applicable)

Not applicable

21. List of service distributions points (if applicable)

Not applicable

22. List of participating dealers (if applicable)

Not applicable

23. Preventative maintenance (if applicable)

Not applicable

24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants)

Not applicable

24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g., contractor's website or other location.) The EIT standards can be found at: www.Section508.gov

Section 508 compliance information on the supplies and services offered in this contract are available in Electronic format at the following website:

www.govsphere.com

25. Unique Entity Identifier (UEI) number

The Unique Entity Identifier for Govsphere, Inc. is FMWLM6A3FCE4.

26. NOTIFICATION REGARDING REGISTRATION IN SYSTEM FOR AWARD MANAGEMENT (SAM) DATABASE:

Govsphere's SAM registration is active and is valid through November 5, 2024.

SECTION 2 - TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 54151S)

1. SCOPE

- a. The prices, terms and conditions stated under Special Item Number 54151S Information Technology Professional Services apply exclusively to IT/IAM Professional Services within the scope of this Multiple Award Schedule.
- b. Govsphere, Inc. shall provide services either at a Govsphere, Inc. facility and/or at the ordering activity location, as mutually agreed to by Govsphere, Inc. and the ordering activity.

2. PERFORMANCE INCENTIVES

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract and in accordance with this clause.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT/IAM Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

(a) The Contracting Officer may, at any time, by written order to Govsphere, Inc., require Govsphere to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Govsphere, Inc., and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, Govsphere, Inc. shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to Govsphere, Inc., or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

- (1) Cancel the stop-work order; or
- (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, Govsphere, Inc. shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

- (1) The stop-work order results in an increase in the time required for, or in Govsphere's cost properly allocable to, the performance of any part of this contract; and
- (2) Govsphere, Inc. asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS -COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I - OCT 2008) (DEVIATION I - FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

Govsphere, Inc. shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data - General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Govsphere, Inc. access to all facilities necessary to perform the requisite IT/IAM Professional Services.

9. INDEPENDENT CONTRACTOR

All IT/IAM Professional Services performed by Govsphere, Inc. under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

Govsphere, Inc., upon completion of the work ordered, shall submit invoices for IT/IAM Professional Services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay Govsphere, Inc., upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

- (a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
- (b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by:

- (1) The offeror;
- (2) Subcontractors; and/or
- (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT/IAM PROFESSIONAL SERVICES AND PRICING

Govsphere, Inc. offers Information Technology Professional Services based on the labor categories identified in the following tables:

SECTION 3 - GOVSPHERE, INC. GSA LABOR CATEGORIES

Integration Partner I	
Commercial Labor Category	Integration Partner I
Minimum/General Experience & Years of Experience	Minimum Experience: At least 10 years of experience in information systems implementation, change management efforts, or business process redesign.
Functional Responsibility	An Integration Partner has overall responsibility for service delivery and financial management of client engagements. An Integration Partner also performs independent quality assurance reviews of program performance and deliverables to ensure that contractual obligations are being met. Integration Partners also are recognized experts in the areas of business process redesign, technical architecture, organizational change, and strategic planning.
Educational Requirements	Minimum Education: Master's degree in Information Systems Engineering, Computer Science, Business Administration, Public Administration, or related field. Project Management Professional (PMP) certification also required.

Program Manager II	
Commercial Labor Category	Program Manager II
Minimum/General Experience & Years of Experience	Minimum Experience: At least 8 years of experience managing information systems implementation, change management, or business process redesign efforts.
Functional Responsibility	A Program Manager II applies their broad management skills and specialized functional and technical expertise to lead complex, large projects in delivering client solutions or to manage the operations of multiple client engagements. Program Managers provide extensive subject matter expertise in industry, process or technology areas including but not limited to: application development, systems integration, operations management, training, organizational change management, and information security.
Educational Requirements	Minimum Education: Master's degree in Information Systems Engineering, Computer Science, Business Administration, Public Administration, or related field. Project Management Professional (PMP) certification also required.

Program Manager I	
Commercial Labor Category	Program Manager I
Minimum/General Experience & Years of Experience	Minimum Experience: At least 6 years of experience managing information systems implementation, change management, or business process redesign efforts.
Functional Responsibility	A Program Manager I applies their broad management skills and specialized functional and technical expertise to lead complex, large projects in delivering client solutions or to manage the operations of multiple client engagements. Program Managers provide extensive subject matter expertise in industry, process or technology areas including but not limited to: application development, systems integration, operations management, training, organizational change management, and information security.
Educational Requirements	Minimum Education: Bachelor's degree in Information Systems Engineering, Computer Science, Engineering, Business Administration, Public Administration, or related field.

Project Manager I	
Commercial Labor Category	Project Manager I
Minimum/General Experience & Years of Experience	Minimum Experience: At least 3 years of experience managing information systems implementation, change management, or business process redesign efforts.
Functional Responsibility	A Project Manager I applies their broad management skills and specialized functional and technical expertise to guide integrated project teams in delivering client solutions or to manage the day-to-day operations. Project Managers provide subject matter expertise in industry, process or technology areas including but not limited to: application development, systems integration, operations management, training, organizational change management, and information security.
Educational Requirements	Minimum Education: Bachelor's degree in Information Systems Engineering, Computer Science, Engineering, Business Administration, Public Administration, or related field.

Principal Software Consultant I	
Commercial Labor Category	Principal Software Consultant I
Minimum/General Experience & Years of Experience	Minimum Experience: At least 7 years of experience in information systems implementation, change management efforts, or business process redesign.
Functional Responsibility	A Principal Software Consultant I specializes in leveraging industry-standard system development lifecycle (SDLC) methodologies combined unique knowledge, skills, and experience to develop applications and information systems tailored to meet specific organizational needs and requirements. Principal Software Consultants also provide expertise in industry, process or technology areas including but not limited to: application development, systems integration, database management, web services, and information security.
Educational Requirements	Minimum Education: Master's Degree, or equivalent experience, in Information Systems Engineering, Computer Science, Engineering or Business, or other related field.

Integration Consultant II	
Commercial Labor Category	Integration Consultant II
Minimum/General Experience & Years of Experience	Minimum Experience: At least 4 years of experience in information systems implementation, change management efforts, or business process redesign.
Functional Responsibility	An Integration Consultant II applies their advanced functional and technical skills and experience in systems development, detailed knowledge of business processes, technical background and supervisory skills to implement client-driven solutions. Integration Consultants provide direction to small teams of analysts and consultants and interact with client representatives.
Educational Requirements	Minimum Education: Bachelor's Degree, or equivalent experience, in Information Systems Engineering, Computer Science, Engineering or Business, or other related field.

Integration Consultant I	
Commercial Labor Category	Integration Consultant I
Minimum/General Experience & Years of Experience	Minimum Experience: At least 3 years of experience in information systems implementation, change management efforts, or business process redesign.
Functional Responsibility	An Integration Consultant I applies their advanced functional and technical skills and experience in systems development, detailed knowledge of business processes, technical background and supervisory skills to implement client-driven solutions. Integration Consultants provide direction to small teams of analysts and consultants and interact with client representatives.
Educational Requirements	Minimum Education: Bachelors Degree, or equivalent experience, in Information Systems Engineering, Computer Science, Engineering or Business, or other related field.

Integration Analyst III	
Commercial Labor Category	Integration Analyst III
Minimum/General Experience & Years of Experience	Minimum Experience: At least 1 year of experience in information systems implementation, change management efforts, or business process redesign.
Functional Responsibility	An Integration Analyst III applies their strong analytical and technical skills to assist in implementing functional and technical solutions. Integration Analysts are directed to exercise core skills on projects including but not limited to: mapping business processes, defining functional requirements, designing and coding functional components of information systems, conducting user training sessions, and providing administrative and operational support.
Educational Requirements	Minimum Education: Bachelor's Degree, or equivalent experience, in Information Systems Engineering, Computer Science, Engineering or Business, or other related field.

**SECTION 4 - USA COMMITMENT TO PROMOTE SMALL BUSINESS
PARTICIPATION PROCUREMENT PROGRAMS**

PREAMBLE

Govsphere, Inc. provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact:

Mr. George Mazevski
Govsphere, Inc.
Syracuse City Centre
499 S. Warren Street, Suite 3500
Syracuse, New York 13202
(315) 897-7100 x110 (office)
george.mazevski@govsphere.com (e-mail)

**SECTION 5 - BEST VALUE BLANKET PURCHASE AGREEMENT
FEDERAL SUPPLY SCHEDULE**

(Insert Customer Name)

In the spirit of the Federal Acquisition Streamlining Act (ordering activity) and (Contractor) enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s) _____.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the ordering activity that works better and costs less.

Signatures

Ordering Activity	Date	Contractor	Date

SECTION 6 - BLANKET PURCHASE AGREEMENT

BPA NUMBER _____

Pursuant to GSA Federal Supply Schedule Contract Number(s) _____, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER	*SPECIAL BPA DISCOUNT/PRICE
_____	_____
_____	_____
_____	_____

(2) Delivery:

DESTINATION	DELIVERY SCHEDULES / DATES
_____	_____
_____	_____
_____	_____

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be _____.

(4) This BPA does not obligate any funds.

(5) This BPA expires on _____ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE	POINT OF CONTACT
_____	_____
_____	_____
_____	_____

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of Contractor;
- (b) Contract Number;
- (c) BPA Number;
- (d) Model Number or National Stock Number (NSN);
- (e) Purchase Order Number;

- (f) Date of Purchase;
- (g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and
- (h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

**SECTION 7 - BASIC GUIDELINES FOR USING
“CONTRACTOR TEAM ARRANGEMENTS”**

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to an ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions of the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customer's needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer's requirement.
- Customers make a best value selection.

SECTION 8 - GOVSPHERE, INC. GSA LABOR RATES

Year 1 (9/13/2011 through 9/12/2012)

SIN	Part Number	Labor Category Description	GSA Price
132-51	GS-IP1	Integration Partner I	\$199.49
132-51	GS-PGM2	Program Manager II	\$177.32
132-51	GS-PGM1	Program Manager I	\$160.19
132-51	GS-PJM1	Project Manager I	\$124.12
132-51	GS-PSC1	Principal Software Consultant I	\$121.91
132-51	GS-IC2	Integration Consultant II	\$113.04
132-51	GS-IC1	Integration Consultant I	\$108.61
132-51	GS-IA3	Integration Analyst III	\$101.96

Year 2 (9/13/2012 through 9/12/2013)

SIN	Part Number	Labor Category Description	GSA Price
132-51	GS-IP1	Integration Partner I	\$205.47
132-51	GS-PGM2	Program Manager II	\$182.64
132-51	GS-PGM1	Program Manager I	\$165.00
132-51	GS-PJM1	Project Manager I	\$127.85
132-51	GS-PSC1	Principal Software Consultant I	\$125.56
132-51	GS-IC2	Integration Consultant II	\$116.44
132-51	GS-IC1	Integration Consultant I	\$111.86
132-51	GS-IA3	Integration Analyst III	\$105.02

Year 3 (9/13/2013 through 9/12/2014)

SIN	Part Number	Labor Category Description	GSA Price
132-51	GS-IP3	Integration Partner I	\$211.64
132-51	GS-PGM2	Program Manager II	\$188.12
132-51	GS-PGM1	Program Manager I	\$169.95
132-51	GS-PJM1	Project Manager I	\$131.69
132-51	GS-PSC1	Principal Software Consultant I	\$129.33
132-51	GS-IC2	Integration Consultant II	\$119.93
132-51	GS-IC1	Integration Consultant I	\$115.22
132-51	GS-IA3	Integration Analyst III	\$108.18

Year 4 (9/13/2014 through 9/12/2015)

SIN	Part Number	Labor Category Description	GSA Price
132-51	GS-IP3	Integration Partner I	\$217.98
132-51	GS-PGM2	Program Manager II	\$193.76
132-51	GS-PGM1	Program Manager I	\$175.04
132-51	GS-PJM1	Project Manager I	\$135.64
132-51	GS-PSC1	Principal Software Consultant I	\$133.21
132-51	GS-IC2	Integration Consultant II	\$123.53
132-51	GS-IC1	Integration Consultant I	\$118.67
132-51	GS-IA3	Integration Analyst III	\$111.42

Year 5 (9/13/2015 through 9/12/2016)

SIN	Part Number	Labor Category Description	GSA Price
132-51	GS-IP3	Integration Partner I	\$224.52
132-51	GS-PGM2	Program Manager II	\$199.58
132-51	GS-PGM1	Program Manager I	\$180.29
132-51	GS-PJM1	Project Manager I	\$139.71
132-51	GS-PSC1	Principal Software Consultant I	\$137.21
132-51	GS-IC2	Integration Consultant II	\$127.24
132-51	GS-IC1	Integration Consultant I	\$122.23
132-51	GS-IA3	Integration Analyst III	\$114.76

Year 6 (9/13/2016 through 9/12/2017)

SIN	Part Number	Labor Category Description	GSA Price
132-51	GS-IP3	Integration Partner I	\$231.25
132-51	GS-PGM2	Program Manager II	\$205.56
132-51	GS-PGM1	Program Manager I	\$185.70
132-51	GS-PJM1	Project Manager I	\$143.90
132-51	GS-PSC1	Principal Software Consultant I	\$141.33
132-51	GS-IC2	Integration Consultant II	\$131.05
132-51	GS-IC1	Integration Consultant I	\$125.90
132-51	GS-IA3	Integration Analyst III	\$118.21

Year 7 (9/13/2017 through 9/12/2018)

SIN	Part Number	Labor Category Description	GSA Price
132-51	GS-IP3	Integration Partner I	\$238.19
132-51	GS-PGM2	Program Manager II	\$211.73
132-51	GS-PGM1	Program Manager I	\$191.27
132-51	GS-PJM1	Project Manager I	\$148.21
132-51	GS-PSC1	Principal Software Consultant I	\$145.57
132-51	GS-IC2	Integration Consultant II	\$134.99
132-51	GS-IC1	Integration Consultant I	\$129.68
132-51	GS-IA3	Integration Analyst III	\$121.75

Year 8 (9/13/2018 through 9/12/2019)

SIN	Part Number	Labor Category Description	GSA Price
132-51	GS-IP3	Integration Partner I	\$245.34
132-51	GS-PGM2	Program Manager II	\$218.08
132-51	GS-PGM1	Program Manager I	\$197.01
132-51	GS-PJM1	Project Manager I	\$152.66
132-51	GS-PSC1	Principal Software Consultant I	\$149.93
132-51	GS-IC2	Integration Consultant II	\$139.04
132-51	GS-IC1	Integration Consultant I	\$133.57
132-51	GS-IA3	Integration Analyst III	\$125.40

Year 9 (9/13/2019 through 9/12/2020)

SIN	Part Number	Labor Category Description	GSA Price
132-51	GS-IP3	Integration Partner I	\$252.70
132-51	GS-PGM2	Program Manager II	\$224.62
132-51	GS-PGM1	Program Manager I	\$202.92
132-51	GS-PJM1	Project Manager I	\$157.24
132-51	GS-PSC1	Principal Software Consultant I	\$154.43
132-51	GS-IC2	Integration Consultant II	\$143.21
132-51	GS-IC1	Integration Consultant I	\$137.57
132-51	GS-IA3	Integration Analyst III	\$129.17

Year 10 (9/13/2020 through 9/12/2021)

SIN	Part Number	Labor Category Description	GSA Price
132-51	GS-IP3	Integration Partner I	\$260.28
132-51	GS-PGM2	Program Manager II	\$231.36
132-51	GS-PGM1	Program Manager I	\$209.01
132-51	GS-PJM1	Project Manager I	\$161.96
132-51	GS-PSC1	Principal Software Consultant I	\$159.06
132-51	GS-IC2	Integration Consultant II	\$147.50
132-51	GS-IC1	Integration Consultant I	\$141.70
132-51	GS-IA3	Integration Analyst III	\$133.04

Year 11 (9/13/2021 through 9/12/2022)

SIN	Part Number	Labor Category Description	GSA Price
132-51	GS-IP3	Integration Partner I	\$262.97
132-51	GS-PGM2	Program Manager II	\$226.70
132-51	GS-PGM1	Program Manager I	\$208.56
132-51	GS-PJM1	Project Manager I	\$167.76
132-51	GS-PSC1	Principal Software Consultant I	\$163.22
132-51	GS-IC2	Integration Consultant II	\$149.62
132-51	GS-IC1	Integration Consultant I	\$145.09
132-51	GS-IA3	Integration Analyst III	\$136.02

Year 12 (9/13/2022 through 9/12/2023)

SIN	Part Number	Labor Category Description	GSA Price
132-51	GS-IP3	Integration Partner I	\$270.86
132-51	GS-PGM2	Program Manager II	\$233.50
132-51	GS-PGM1	Program Manager I	\$214.82
132-51	GS-PJM1	Project Manager I	\$172.79
132-51	GS-PSC1	Principal Software Consultant I	\$168.12
132-51	GS-IC2	Integration Consultant II	\$154.11
132-51	GS-IC1	Integration Consultant I	\$149.44
132-51	GS-IA3	Integration Analyst III	\$140.10

Year 13 (9/13/2023 through 9/12/2024)

SIN	Part Number	Labor Category Description	GSA Price
132-51	GS-IP3	Integration Partner I	\$278.99
132-51	GS-PGM2	Program Manager II	\$240.51
132-51	GS-PGM1	Program Manager I	\$221.27
132-51	GS-PJM1	Project Manager I	\$177.97
132-51	GS-PSC1	Principal Software Consultant I	\$173.16
132-51	GS-IC2	Integration Consultant II	\$158.73
132-51	GS-IC1	Integration Consultant I	\$153.92
132-51	GS-IA3	Integration Analyst III	\$144.30

Year 14 (9/13/2024 through 9/12/2025)

SIN	Part Number	Labor Category Description	GSA Price
132-51	GS-IP3	Integration Partner I	\$287.36
132-51	GS-PGM2	Program Manager II	\$247.72
132-51	GS-PGM1	Program Manager I	\$227.90
132-51	GS-PJM1	Project Manager I	\$183.31
132-51	GS-PSC1	Principal Software Consultant I	\$178.36
132-51	GS-IC2	Integration Consultant II	\$163.50
132-51	GS-IC1	Integration Consultant I	\$158.54
132-51	GS-IA3	Integration Analyst III	\$148.63

Year 15 (9/13/2025 through 9/12/2026)

SIN	Part Number	Labor Category Description	GSA Price
132-51	GS-IP3	Integration Partner I	\$295.98
132-51	GS-PGM2	Program Manager II	\$255.15
132-51	GS-PGM1	Program Manager I	\$234.74
132-51	GS-PJM1	Project Manager I	\$188.81
132-51	GS-PSC1	Principal Software Consultant I	\$183.71
132-51	GS-IC2	Integration Consultant II	\$168.40
132-51	GS-IC1	Integration Consultant I	\$163.30
132-51	GS-IA3	Integration Analyst III	\$153.09